

# UTILITY ISSUED BOIL WATER NOTICE

## BOIL YOUR WATER BEFORE USING

On \_\_\_\_\_, a water problem occurred \_\_\_\_\_,  
(Date) (Location)  
causing contamination of your water. The areas that are affected are as follows:

Entire Water System or  Other \_\_\_\_\_  
(Area of Water System)

CONDITIONS INDICATE THERE IS A HIGH PROBABILITY THAT YOUR WATER IS CONTAMINATED. TESTING HAS NOT OCCURRED TO CONFIRM OR DENY THE PRESENCE OF CONTAMINATION IN YOUR WATER.

### What should I do?

- **DO NOT DRINK THE WATER WITHOUT BOILING IT FIRST.** Bring all water to a boil, let it boil for one minute, and let it cool before using, or use bottled water. Boiled or bottled water should be used for drinking, making ice, brushing teeth, washing dishes, bathing, and food preparation **until further notice**. Boiling kills bacteria and other organisms in the water.

### What happened? What is being done?

\_\_\_\_\_  
(Describe the corrective action)  
We will inform you when you no longer need to boil your water. We anticipate resolving the problem within \_\_\_\_\_.  
(Estimated time frame)

304-297-2622

For more information, please contact \_\_\_\_\_ at \_\_\_\_\_  
(Contact Name) (Telephone number)

or \_\_\_\_\_.  
(Mailing Address) General guidelines on ways to lessen the health risk are available from the EPA Safe Drinking Water Hotline at 1 (800) 426-4791.

*Please share this information with all the other people who drink this water, especially those who may not have received this notice directly (for example, people in apartments, nursing homes, schools, and businesses). You can do this by posting this notice in a public place or distributing copies by hand or mail.*

This notice is being sent to you by \_\_\_\_\_  
(Water System Name)

State Water System ID#: \_\_\_\_\_ Date distributed: \_\_\_\_\_